

# TONKS

## Printable Checklist

Please print off and tick each company as you give them your new details

Financial	Ref No/Account No	Telephone	Tick
Bank or Building Society			
Home Insurance			
Building Insurance			
Inland Revenue			
Credit Cards			
Rental/Hire Purchase			
Pension Companies			
Savings/Bonds			
Life Policies			
Employer - Payroll			
Catalogue Companies			
National Insurance			

*N.B Some phone companies require a months notice or you may get billed for that period.*

Services	Ref No/Account No	Telephone	Tick
Electoral Register			
Council Tax			
Gas			
Telephone Land Line			
Electric			
Mobile			
Cable/Satellite/ Internet Services			
Club Cards- Boots/Tesco/Sainsbury etc			
TV Licence		<b>0844 800 6722</b>	
Water			
Post Office – redirection			

Motoring	Ref No/Account No	Telephone	Tick
Vehicle Registration- DVLA		0870 240 0010	
Vehicle Insurance			
Driving License - DVLA		0870 240 0009	
Breakdown Services			

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Health	Ref No/Account No	Telephone	Tick
Doctor			
Dentist			
Optician			
Private Healthcare			
National Blood Bank		0845 7711711	

Others		Telephone	Tick
Subscriptions			
School/Colleges/Nursery			
Library			
Milk Delivery			
Gym/Golf Club			
Newspapers			
Unions			

Miscellaneous			

Notes

# TONKS

**Make up a box of refreshments of essential things you may need on Moving Day.**

<b>"Box of Needs". Have you got the following items?</b>	<b>Tick</b>
Kettle	
Milk	
Tea or Coffee	
Cups	
Munchies	
Bedding/Towels	
Scissors	
Toiletries (Don't Forget the Toothpaste!)	
Money coins and notes	
Toilet Rolls	
Light Bulbs	
Small Tool Kit	
Torch	
Lighter	
Pen and Paper	
Corkscrew	
A few pieces of basic cutlery, crockery, can opener. You may fancy a takeaway on your first time at your new property	
Bottle of Champagne and glasses	
Keys, car etc	
First Aid Kit	
Pet Food	

## **Final Preparations**

- Defrost Fridges and Freezers
- Do a last minute wash
- Have personal possessions to hand i.e. passports, jewellery
- Clean your house or arrange for a professional cleaning company to come in
- Make arrangements for your pets
- Get directions of your new property
- Parking. Check with neighbours if they will leave room outside both properties for your removal van and resolve any parking problems i.e. arranging permits
- Dig out all keys for locks, doors, window keys etc